

Exhibitor Registration and Order Form

The 2009 Power Networking Centre, presented by OSEA and APPRO, November 16 - 18, 2009 at the Metro Toronto Convention Centre, South Building, Level 800, Toronto, Canada

Please Note: All orders must be pre-paid. Non-payment prior to start of conference may result in cancellation of registration and/or a higher registration fee. Please ensure that all information is complete before submitting this form.

Exhibiting company full name: _____

Sharing a booth with another company? No ___ Yes ___ Sharing Company name: _____

Exhibitor physical address: (Street/City/Prov./State/Country/Postal or Zip)

Mailing address (if different from above)

Tel: _____ Fax: _____ E-mail: _____

Contact for exhibit arrangements: _____

Title: _____

Signature: _____ Date: _____

Power Networking Guide - Company Listing Information

(Please submit only the name of the sales contact you would like to have listed in our Show Guide - this person will not be billed)

Company Name _____

Address _____

City/Prov/St/PC/Zip _____

Line of Business _____

****Important Note for Enhanced Listing subscribers: Please attach an extra page for the additional text in your enhanced listing and forward your logo in the appropriate format to nicole@ontario-sea.org. Please click [here](#) for graphic specification information.**

Contact: _____

Phone _____ E-mail _____ Web Site address (url) _____

Please return this form to Nicole Risse at nicole@ontario-sea.org or fax it to 416.977.2157.

Exhibitor Complimentary Conference and Guest/Staff Pass Registration Form

Please complete this form fully. Incomplete forms will not be returned and may cause needless delays in processing your registration.

Full Complimentary Conference Registration for the 1st Annual OSEA Community Power Conference & APPrO FIT (only one per booth):

Name: _____
Title: _____
Company: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

Power Networking Centre Booth Staff Passes (unlimited):

Staff/ Guest Pass 1:

Name: _____
Title: _____
Company: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

Staff/ Guest Pass 2:

Name: _____
Title: _____
Company: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

Staff/ Guest Pass 3:

Name: _____
Title: _____
Company: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____ URL: _____

* Staff passes entitle holders to unlimited exhibition entry and all food services on the exhibition floor. See page 10 of the Exhibitor Manual for more details on staff and guest passes. Banquet tickets are sold separately - please click [here](#) to order tickets online.

Please return this form to Nicole Risse at nicole@ontario-sea.org or fax it to 416.977.2157.

Exhibit Space Rental

All prices are in Canadian Dollars. (Please click [here](#) to view the up-to-date floor plan and ensure availability of your preferred locations).

"Exhibitor Power Pack" - SPECIAL VALUE for Exhibitors
 only \$500 (valued at over \$1,500)

- Enhanced Power Networking Guide listing in the 2009 Power Networking Guide
- 1/4 page b&w advertisement in the 2009 Power Networking Guide (colour upgrades available)
- Onsite 1st Annual OSEA Community Power Conference Delegate bag insert - Web banner with link on conference website
- 5 MB of promo space on the OSEA Community Power Conference proceedings (upgrades available)

[Click here for standards and specifications](#) or go to Exhibitor's page at <http://www.cpconference.ca>

Booth Reservation	Location Preference	Price	Order
_____ booth(s) (10' x 10' per booth)	1st choice: _____ 2nd choice: _____ Best available: _____	until Aug. 31/ \$2,595 per post Aug. 31/ \$2,795 per	\$ _____

Banquet	Description	Price	Order
- Banquet ticket	One (1) ticket	# _____ @ \$195	\$ _____
- Banquet table sponsorship	Ten (10) seats + recognition	\$2,500	\$ _____

Show Guide Advertising	Description	Price	Order
- Enhanced Guide listing	Logo, 75 wd Par. + contacts	\$250	\$ _____
- Networking Guide ad	1/4 page, 4C	\$638	\$ _____
- Networking Guide ad	1/2 page, 4C	\$895	\$ _____
- Networking Guide ad	Full page, 4C	\$1,495	\$ _____
* please enquire with Marketing Manager for b&w rates			

Multi-Media	Description	Price	Order
- Web banner with link	Run of site July thru Dec. 31	\$540	\$ _____
- Promotional Material on Conference Proceedings, CD-ROM	10 MB (content subject to OSEA approval)	\$199	\$ _____

Corporate Identity	Description	Price	Order
- Co-branded delegate gift (one per company)	inserted into conf. bag	\$500 + cost of gift	\$ _____

Conference bag insert	one page (maximum 2 sides) print material	# _____ pgs. X \$150	\$ _____
------------------------------	---	----------------------	----------

Enhanced Exposure: Chose any of the above options (excluding the Banquet, the show guide and the Exhibitor Power Pack) also for APPrO 2009 and receive a **20% discount** on the total amount.

Contact for marketing arrangements

Name _____	Sub Total \$ _____
Telephone _____	5% GST \$ _____
E-mail _____	Total \$ _____

Please return this form to Nicole Risse at nicole@ontario-sea.org or fax it to 416.977.2157.

Payment Details

Method of Payment:	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> AMEX	<input type="checkbox"/> Invoice	<input type="checkbox"/> Certified Check Enclosed
Card #	_____				
Name on Card	_____				
Exp. Date	_____	Signature	_____		

By signing and submitting this form, Exhibitor agrees that this payment is non-refundable except as described in Section 1 (below). If payment does not accompany this form, Exhibitor agrees to pay within thirty (30) days of submission of this form. Exhibitor's signature above signifies that Exhibitor has read, understands, and agrees to be bound by all the terms and conditions on this form.

For use by Show Management only:		
Date received: _____	Amount received: \$ _____	Amount due: \$ _____
Customer #: _____	Booth assigned: _____	
Approved by: _____	, OSEA.	

Terms & Conditions

1. Cancellations & Refunds. In the event that Exhibitor wishes to cancel their registration, Exhibitor may make a written request and Conference Management may grant a cancellation, provided; (i) Conference Management is not required to refund any portion of moneys previously paid. (ii) if Exhibitor's cancellation request is received before the final cancellation date (**October 2, 2009**), Exhibitor agrees to pay a cancellation fee of 50% of total order before such cancellation will become effective. (iii) if Exhibitor's cancellation request is received after the final cancellation date, Exhibitor agrees to pay the total order fee based on the original registration application (above). (iv) Table Sponsorship cancellation fee is 50% of total price through **October 26, 2009**. No cancellations will be accepted after this date and after this date the sponsor is liable for full amount of table sponsorship.

2. Transfer or Change of Registration. If Exhibitor requests a transfer or change of their registration, Conference Management will use its reasonable best efforts to accommodate the Exhibitor. All transfers and changes must be requested in writing and addressed to OSEA at the address below. All transfers and/or changes must be received before **October 2, 2009**. No transfers or changes to Exhibitor registration will be accepted after that date.

3. Liability. Neither Conference Management nor its agents or representatives will be responsible for any injury, loss, or damage that may occur to Exhibitor or Exhibitor's property, from any cause whatsoever. The rights of Conference Management shall not be deemed waived at any time.

4. Recording and Soliciting. Exhibitor is prohibited from recording proceedings or taking photographs of exhibits (except Exhibitor's own booth) or other aspects of the Conference, without Conference Management's prior written approval. Exhibitor is prohibited from distributing literature, souvenirs, or other items outside their assigned booth area unless Exhibitor has obtained Conference Management's prior written approval.

5. Use of Data. OSEA routinely publishes lists of exhibitors and conference attendees showing the name and affiliation but not contact information. OSEA will occasionally use the contact information supplied by registrants to keep them informed of related events and opportunities. OSEA does not remarket contact information supplied by attendees. All data is treated in accordance with OSEA's privacy policy, which is available on request from OSEA.

6. Other Matters. All matters not expressly covered in the Agreement are subject to the reasonable decision of the Conference Management, whose decision shall be final.

Please return this form to Nicole Risse at nicole@ontario-sea.org or fax it to 416.977.2157.